

December 10, 2024

The meeting of the McCook County Commission was called to order in their Meeting Room by Chairman Charles Liesinger. Members present: Chuck Mehlbrech, Marc Dick, Dean Koch, and Steve Gordon. Tom Heumiller, Commissioner Elect, was present.

Chairman Liesinger led the Pledge of Allegiance.

Chairman Liesinger called for approval of the agenda. Motion Koch to approve the agenda as posted. Second Dick. Motion carried.

The minutes from the November 26th meeting were sent to Board members for review prior to publication. Motion Gordon to approve the minutes for publication. Second Dick. Motion carried.

Public comment was provided by Roger Hofer.

Commissioner Reports: Comm Koch noted agreement with Roger Hofer, in that the county should be checking into an ambulance district. Koch informed the Board that the Food Pantry was the recipient of a \$5,000 grant from Scheels. Food Pantry renovation looks good. Comm Gordon received a call from Fred Butzke regarding culverts near Immanuel Lutheran Church, Canova, and asked Hwy Supt Raap to follow-up with Butzke. Comm Mehlbrech attended the public hearing regarding Salem City's Proposed Resolution of Necessity for Phase 2 Street & Utility Improvements. The cost to McCook County is \$68,276.

Conflict of Interest: none noted.

Daryl Janssen met with the Commission and Hwy Supt, Travis Raap, asking for clarification on the easement that he signed for bridge project #44-010-185, adding that ties on the bridge aren't complete, used to farm to fence line and now the fence is 10' up the slope, denying him an approach, making him drive on his crop ground, and draining through his pasture due to road grade. Janssen stated that this was not a ditch like it is now and asked if any Board members have been out there. Chair Liesinger-the site has been seen by board members adding that this area is a wetland. Comm Mehlbrech asked Janssen what he's asking for. Janssen-want an approach farther down the hill to save crop ground. Comm Dick- the project isn't complete yet. Supt Raap-there was 7 years of engineering for this bridge replacement project, the road was raised 7', the county can move the approach to the crest of the hill for visibility both ways, and guard rail cannot be installed until pavement is laid. The landowner pays for supplies and the Hwy Dept replaces the fence. Janssen-the drainage & erosion problems will get worse. Comm Koch-Hwy Dept can't do anything until the dirt work is done and Travis is on top of it. Janssen-county opened the road that's why I'm here, what are you doing next. Chair Liesinger-county can't control mother nature. Janssen-I want an approach moved down the hill, safety is not my concern, want prevention for erosion, and I want a fence across the river. Hwy Supt Raap-wires (ties on the bridge) are there for the landowner's convenience. Janssen-when will this stuff get done? Hwy Supt Raap-that's an unknown, again county can't control nature. Janssen-I'll be back.

Travis Raap, Hwy Supt, presented a utility permit for approval. Motion Koch to approve the Electric Utility Permit for Southeastern Electric to install 1ph URD for new service located at 446th Ave, 200' N of 254th St. Second Dick. Motion carried. Raap presented a land use agreement between the County and Robert Anderson to the Board for approval. Following discussion, motion Gordon to pay Anderson \$600 for land use loss (3 acres of land on parcel 18.13.0705 abutting E Minnesota St) for stockpiling of chips (estimated 800 tons). Second Mehlbrech. Motion carried. Current projects include cutting trees from ditches and hauling chips.

Hwy Supt Raap presented the following bids received for gravel crushing to the Board: First Rate Excavate, SF SD, \$127,750; JAG Crushing, Hartford SD, \$91,000; Rechnagel Construction, Hurley SD, \$97,650; Wm D Scepaniak Inc, Holdingford MN, \$131,250; and Central Specialties Inc, Alexandria MN, \$170,450. Motion Dick to award the gravel crushing bid to JAG Crushing. Second Gordon. Motion carried.

Hwy Supt Raap presented the following bids received for Bridge Structure #44-180-068 Replacement to the Board: Nolz Dragline & Construction, SF SD, \$765,020.49; Kea Constructors LLC, Milford NE, \$811,630.43; SFC Civil Constructors, SF SD, \$686,873.70; Timmons Construction Inc, Brookings SD, \$630,962.94; Katzer Concrete Inc, SF SD, \$596,955.00; and Graves Construction Co Inc, Spencer IA, \$745,193.00. Motion Gordon to award the bridge replacement bid to Katzer Concrete. Second Koch. Motion carried.

In other business, Auditor Sherman asked Hwy Supt Raap if a contractor had gotten to the Hwy Dept to check the shingles for hail damage. No. Sherman asked the Board to consider approving and signing the Proof of Loss Statement for hail damage to the 4-H buildings and Hwy Dept office/shop building, so processing of the claim can continue. Motion Mehlbrech to authorize Chairman Liesinger to sign the statement. Second Dick. Motion carried.

Motion Gordon to convene as Drainage Commission. Second Koch. Motion carried.

Auditor Sherman presented a drainage permit to the Board at the request of Mic Kreutzfeldt, Drainage Administrator, noting that he signed off on it.

D24-011 Charles Stahl Farms replace existing tile to elevation of clay tile N2NE4 Ex Tract 1 of Stahls Add 27-102-56.

Motion Gordon to convene as Planning Commission. Second Koch. Motion carried.

Anna Flogstad, Staff Appraiser, presented a plat for approval.

Following discussion and review, motion Mehlbrech to approve the following plat. Second Koch. Motion carried.

BE IT RESOLVED by the McCook County, South Dakota, Planning Commission that the plat of Lot 1 of T.M. Well 8 Addition in the Southwest Quarter of the Southwest Quarter (SW1/4 SW1/4) of Section 24, Township 101 North, Range 55 West of the 5TH Principal Meridian, McCook County, South Dakota, is hereby approved.

Adopted this 10th day of December 2024.

Chair, County Planning Commission
McCook County, South Dakota

Anna Flogstad, DOE Staff Appraiser, presented a building permit to the Commission for approval. Motion Dick to approve permit #24-091, Jeff Bartscher, 40x50 house/40x60 barn, Tract 1 Bies Addition SW4 23-103-54. Second Koch. Motion carried.

Auditor Sherman presented the 2025 Davison County Jail Contract to the Board for approval and signature. The cost per prisoner-day is \$105.00. Motion Koch to authorize Chairman Liesinger to sign the jail contract. Second Dick. Motion carried.

Auditor Sherman presented notice from the State Court Administrator's Office regarding court appointed attorney rates. The new rate for 2025 is \$120/hour effective January 1, 2025.

Auditor Sherman presented the 2025 Per Diem Agreement to house youth in both Secure and Non-Secure sections of the Minnehaha County Regional Juvenile Detention Center (JDC) as well as the Shelter Care being operated by Lutheran Social Services, for approval and signature. The daily rate for JDC is \$497.80 and Shelter Care at LSS will be \$296.14 per day. Motion Koch to authorize Chairman Liesinger to sign the agreement. Second Dick. Motion carried.

The October SEFP Monthly Facilitator Report was noted and filed.

The October Law Enforcement Report was noted and filed.

Auditor Sherman informed the Board that they will only need to consider the Court Appointed Attorney budget for the Supplemental Budget Hearing to be held on December 30th. The \$43,000 in Contingency should cover any other budget shortfalls that need to be supplemented. Motion Koch to hold the hearing for the CAA budget for \$20,000. Second Mehlbrech. Motion carried.

Auditor Sherman noted that another DocuSign Agreement for Community Health Nurse Services was received on November 19th, still the standard language used for State contracts. Motion Dick to not sign an agreement with the Dept of Health for Community Health Nurse Services until the county receives a contract that reflects the changes made in that office. Second Gordon. Motion carried.

Motion Dick to enter Executive Session at 11:10 a.m. for personnel discussion, SDCL 1-25-2 (1). Michelle Stubkjaer, HR Consultant, and Anna Flogstad, Staff Appraiser, joined the meeting. Chairman Liesinger declared out of Executive Session at 11:30 a.m.

Motion Gordon to accept the resignation of Jodi Spencer effective December 5, 2024. Second Dick. Motion carried.

Motion Dick to appoint Anna Flogstad as Interim Dir of Equalization/Zoning Administrator, for 2 months, effective today 12/10/2024, annual salary \$58,686.00, and advertise for a fulltime Certified Appraiser. Second Mehlbrech. Motion carried.

Michelle Stubkjaer, HR Consultant, and the Board reviewed a policy to be implemented for employees hired in the last six months of the year. Following discussion, motion Gordon, second Dick, and carried, to approve the following: Employees hired within the last six months of the calendar year will be eligible for a wage increase after satisfactory completion of six months of continuous employment with the County. These employees will not receive the year-end increase typically awarded to other staff members. Instead, their increase will be considered and potentially implemented upon satisfactory completion of their six-month employment anniversary.

Auditor Sherman questioned the use of job performance evaluations because not all department heads are utilizing them. Stubkjaer added that she sent an email to department heads on December 6th regarding Performance Review Process and Department Head meetings, receiving no feedback. Stubkjaer noted that she has been working with two department heads who have brought forth questions on how to handle performance challenges.

Auditor Sherman informed the Board that with their approval, Carol McCormick will fill in as part-time custodian during John's medical leave absence. Motion Mehlbrech to hire Carol McCormick as part-time custodian, \$17.33/hour, effective 12/11/2024. Second Koch. Motion carried.

Motion Gordon to enter Executive Session at 11:45 a.m. for personnel discussion, SDCL 1-25-2 (1). Michelle Stubkjaer, HR Consultant, and Auditor Sherman were present. Second Dick. Motion carried. Chairman Liesinger declared out of Executive Session at 12:00 p.m.

Motion Mehlbrech, second Dick, and carried, to pay claims: GENERAL FUND: Bi-Weekly Payroll: 12/7/24: Commission 2079.80 mileage 93.84; Auditor 6014.98; Treasurer 5083.47; *new hire: Theresa Lauck, Temp/PT \$17.33/hour, DOH 12/2/2024; States Attorney 3598.21; Custodian 1390.91; Dir of Equalization 3955.75; *new hire: Jodi Spencer, \$58686.00/annual salary, DOH 12/2/2024; Register of Deeds 3341.12; Veterans Service Officer 325.20; Sheriff 16045.02; Contract Law 9056.32; Care of Poor 228.16; Welfare 165.28; 4-H Youth Assistant 1481.90; Drainage 197.68; Planning & Zoning 128.07. SD Dept of Revenue, SD Developmental Center-Redfield, 60.00; A&B Business, monthly copier contract, 80.00; Alternative HR, December consultant services, 6175.00, professional consultation, 783.75; AutoEx, vehicle maintenance, 387.01; C&B Operations, supplies, 117.07; Card Service Center, office supplies, gas, dog food, postage, lodging, candy for Trunk or Treat, and cookies for DARE graduation, 3950.62; Century Business Products, monthly copier contracts, 427.08; Chesterman Company, water, 63.00; City of Bridgewater, December ambulance appropriation, 3866.65; Corporate Translation, translation services, 67.78; Dailey Law Prof, court appointed attorney for Trystan Ray Hintz Stahl, 571.25 and Devy Interpreting, 150.00; Dakota Data Shred, shredding services, 64.09; Davison County Sheriff, November jail services, 2625.00; East River Psychological Services, psychosexual evaluation (juvenile), 2500.00; Mike Fink, November expenses, 1345.85; Gordon Flesch Company, monthly copier contract, 30.00; Interlakes Community Action, December funds for CSW, 1101.58; Jack's Uniforms, uniforms, 1954.44; McCook County EMS, December ambulance appropriation 13831.81; McCook County Treasurer, postage 433.10; McCormick Motors, vehicle maintenance, 583.70; McLeod's Printing, office supplies, 50.98; Microfilm Imaging Systems, monthly

scanning equipment rent, 883.00; Minnehaha Co. SD Juvenile Detention, juvenile housing, 1375.44; New Century Press, publishing 416.24; Pulse Electric, 24 fluorescent bulbs, 428.16; The Radar Shop, recertify radar units 512.00, turning fork cases, 48.00; Salem City, utilities, courthouse 133.09, food pantry 108.78; Salem Lumber, food pantry renovations, 13796.69; Randy Schwader, travel expense, 14.00; SD Achieve dba LifeScape, services for 6 residents, 360.00; SD Public Health Laboratory, lab services, 750.00; SDACC, CLERP special assessment, 2172.00; Tim Simmermon, lunches - K9 training, 42.00; Sunset Law Enforcement, ammunition, 1079.60; Tech Solutions, managed IT services, 3530.00; Triotel Communications, telephone/internet service 705.40; Two Way Solutions, VHF quarter wave antenna, 65.49; Mike Unke, Case #44CIV22-53, 3239.00; Verizon Wireless, cell phone service, 477.30, iPad service 40.01; Xcel Energy, utilities, 693.56.

COUNTY ROAD & BRIDGE FUND: Bi-Weekly Payroll: 12/7/24: Hwy Dept 22762.69; cell phone subsidy 225.00. Aaron Swan & Associate, material testing, 1401.00; Sharon Anderson, storing chips, 600.00; Appera, mat & towel rent, 86.94; Auto Value, parts & supplies, 1842.54; Best Western Ramkota, lodging-township conference, 224.00; Butler Machinery, parts/supplies, 1614.72; Card Service Center, aluminum and gas, 295.71; Central Farmers Coop, unleaded and Fieldmaster, 24810.15; Century Business Products, monthly copier contract, 140.92; Chesterman Co, water, 6.00; Dakota Fluid Power, parts, 144.11; Fleet Pride, brake & brake drum, 653.17; Hollaway Construction, bridge 44-010-185 project, 111722.28; Istate Truck Center, parts, 1336.08; McCormick Motors, vehicle maintenance, 1176.75; Midstates Equipment, elastoflex, 31110.78; New Century Press, publishing, 84.98; Pomp's Tire Service, tires, 753.00; Puthoff Sales & Service, parts, 481.07; RBS Sanitation, garbage service, 81.00; Salem City, utilities 196.81; Salem Lumber, supplies, 114.61; Sioux Falls Truck & Trailer, parts & supplies, 526.00; Southeastern Electric, utilities, 38.27; Spencer Quarries, chips, 19658.77; Stan Houston Equipment, supplies, 56.97; Transource Truck & Equipment, filters, 358.74; Triotel Communications, telephone/internet service 107.98; Xcel Energy, utilities, 938.91.

911 SERVICE FUND: Golden West Telecommunications, 911 telephone service 200.00; Motorola Solutions, Wave PTX and monthly wave, 169.00; Triotel Communications, 911 telephone service 185.20.

EMERGENCY MANAGEMENT FUND: Bi-Weekly Payroll: 12/7/24: EDS Director 1497.26. Brad Stiefvater Jr., November expenses, 209.08; Total Stop, S&R fuel, 25.83; Triotel Communications, telephone & internet service, 144.51.

24/7 SOBRIETY FUND: Bi-Weekly Payroll: 12/7/24: Sheriff Secretary/Dispatcher 212.82. PharmChem, sweat patch analysis 95.85.

RURAL ACCESS INFRASTRUCTURE FUNDING: Grant Township, grant fund for culvert project 9952.00.

TOTAL CLAIMS PAID: \$283,573.25.

PAYROLL CONTRIBUTIONS – ALL FUNDS: 12/7/24: Dir of IRS, county share of FICA 4512.64, Medicare 1055.41; SD Retirement System, county share of retirement contribution 4553.50; Wellmark Blue Cross/Blue Shield of SD, county share of health insurance contribution 6385.54.

The Auditor's Account with the County Treasurer for the month of November 2024: deposits in banks, \$6,538,115.72; cash to deposit, \$13.25; checks to deposit, \$18,263.41; CC payments, \$945.50; Cash Items (postage) \$433.10; Treasurer's Cash, \$1,136.90; Register of Deeds, \$450.00; Sheriff, \$500.00; CD's, \$700,000.00. The total deposits on hand: \$7,259,857.88.

The meeting adjourned subject to call.

Dated this 10th day of December 2024.

Charles Liesinger _____
Chairman, McCook County Commission

ATTEST:

Geralyn Sherman _____
Auditor, McCook County